

(Affiliated to Periyar University) Opp. Periyar University, Salem - 636 011. (Recognised under section 2(f) & 12(B) of UGC Act, 1956 Accredited by NAAC & An ISO 9001:2008 Certified Institution) Contact No: 97877-75795

E-mail:padmavaniarts@gmail.com

#### **CIRCULAR**

#### C. No: PVASCW/IQAC/2023-24/01

06.06.2023

This is to inform all IQAC members and external members that the first meeting of the academic year 2023-24 is scheduled for 3rd August 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### **AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - **Eco-friendly practices**
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

Coordinator-IOAC

(Dr. V. KADIRVELMURUGAN)

#### Copy to:

- 1. The External Academic Expert Member
- 2. The Alumni Member
- 3. The Industry Expert
- 4. All Internal Expert Members
- 5. The Placement Officer
- 6. The Alumni Coordinator
- 7. The Academic Coordinator
- 8. The IQAC Coordinator

Chairman-IQAC HARIKE

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



(Affiliated to Periyar University)
Opp. Periyar University, Salem - 636 011.
(Recognised under section 2(f) & 12(B) of UGC Act, 1956

Accredited by NAAC & An ISO 9001:2008 Certified Institution) E-mail:padmavaniarts@gmail.com Contact No: 97877-75795

### Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 06.06.2023 Time: 11:30 AM

Venue: Seminar hall Members present:

Members present.		
	Dr. R. HARIKRISHNARAJ, Principal,	
Chairman	Padmavani Arts and Science College for Women	W Shi
	(Autonomous), Salem-636011, Tamil Nadu, India.	6/6/23
External Academic	Dr. S. KANNAN, Professor and Head,	
Expert Member	Department of Zoology,	8.00123
Expert Member	Periyar University, Salem-636011, Tamil Nadu, India.	
Alumni member	Ms. S. Kiruthika, Government Polytechnic College,	S. Kimb 23
7 Hammi member	Krishnagiri	3.00
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA	. 711/
madsity expert	Biotechnologies Pvt. Ltd.	A X
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of	(1000)
	Tamil.	Town I
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	2000
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	G. Sugnathr
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	U. Sir
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	C10.0
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of	J. Charles
	Biotechnology.	o Ollino
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	2 (1)
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer	000
michiai expert	Science.	Theulto
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	V. Knining
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	draws
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	and the second
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B. com., CA	Kwete
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Dept. of Microbiology.	Vac
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political	4000
miemai expert	Science	A: Description
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N. & naly
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	2
Internal expert	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
academic coordinator		OF LEADING
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	VKodálnym
	5 , Former of Bottary	Killinindad

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the First meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



## PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN

(AUTONOMOUS)

(Affiliated to Periyar University)

Opp. Periyar University, Salem – 636 011.

(Recognised under section 2(f) & 12(B) of UGC Act, 1956

Accredited by NAAC & An ISO 9001:2008 Certified Institution)

[ail:padmavaniarts@gmail.com Contact No: 97877-75795] E-mail:padmavaniarts@gmail.com

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students	Presented by Dr. N. R. Shandy	<ul> <li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li> <li>An overview of the career</li> </ul>	The Placement Officer and Coordinator will follow up on the
placement	Placement Officer	guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.	discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	1. The placement statistics for the academic year 2022-2023	
	the External Experts	highlighted concerns regarding the quality of recruiting	
		companies and the number of students successfully placed.	
		2. To improve placement opportunities, companies	
		should be invited for campus recruitment drives focused on	
		specific disciplines, ensuring a better match with students' skills and interests.	
		3. The placement percentage can be improved by enhancing the following placement	
		procedures.  Structured feedback on	
		student performance during the placement process should be	
		prepared and collected from all recruiters.	
		• The placement cell can implement a screening process	South
		and send only the top students	- 200



		to campus interviews to ensure	
		better placement outcomes.	
		<ul> <li>The placement cell can</li> </ul>	
		organize additional soft skill	
		training sessions to better	No. of the second se
		prepare students for	The state of the s
		employment.	
		• HR staff from various	
	" · · · · · · · · · · · · · · · · · · ·	potential companies can be	
		invited to conduct interactive	
	-	sessions with students,	
		discussing the skill sets	
	= X dq. v=	required by the company.	¥
	H 2	The following suggestions	to the state of th
		were made regarding student	
#		training and internship	
		programs.	
	e	1. Students who complete	
		internships have better	
		placement opportunities, and a	
		correlation can be established	
	The second secon	between internships and	
		successful placements.	
		2. Internships could be made	
		mandatory and integrated into	
		the curriculum, with	
	***************************************	opportunities offered based on	
	ALTERNATION OF THE STATE OF THE	students' interests.	
		3. The placement cell can	
		engage with students to inform	
		them about various internship	
		and training programs.	
			The state of the s
	A Marketine and the second	guidance can be tailored to the	
	And I	needs of outgoing students,	9 M - 12 - 14 - 1
		using diagnostic tools to assess	
		their skill sets or encouraging	
		them to take online personality	
	7 1 100 2 1	tests.	
	9 III II I	5. A greater number of career	
		counseling programs can be	
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	organized, featuring renowned	
		resource persons from the	三月中 四月十二日
		industry.	
			All Heads of
No.	No.	The outcomes of the alumni	Departments (HoDs)
1.3 Analysis	Presented by the	feedback analysis were	and the Academic
of Alumnae	Alumni Coordinator.	presented to the members	Coordinator have
Feedback	Alumin Coolumator.	during the meeting.	agreed to take the
		daring me mee	necessary actions
		24.	
		NASCA	
		((*(IOAC)*))	

			based on the alumni
			feedback.
1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC  -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023- 2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to	All HOD's R & D Team, Placement officer, Coordinator- Internal Examination
		enhance student performance in	

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University	
Examinations.	
• It was suggested by the	
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enpressed.	
improve employment	
opportunities.	
• The Academic	- " X " 1
Coordinator	The state of the s
recommended that	
(HoDs) plan events to	
refresh students' minds	
una mipi	
audit annually to ensure	
effective teaching and	
students.	
	<ul> <li>It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>The Alumni Member expressed their willingness to support more placement and entrepreneurshiporiented programs to improve employment opportunities.</li> <li>The Academic Coordinator</li> </ul>

The First IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

1 Km mm/m 2023

(Dr. V. KADIRVELMURUGAN)

Padmavani Arts and Science College for Women (Autonomous)
Salem - 636 011.

IQAC PREMISSION

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



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E-mail:padmavaniarts@gmail.com
Contact No: 97877-75795

#### CIRCULAR

#### C. No: PVASCW/IQAC/2023-24/02

03.08.2023

This is to inform all IQAC members and external members that the Second meeting of the academic year 2023–24 is scheduled for 3<sup>rd</sup> August 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### **AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN)

#### Copy to:

- 1. The External Academic Expert Member
- 2. The Alumni Member
- 3. The Industry Expert
- 4. All Internal Expert Members
- 5. The Placement Officer
- 6. The Alumni Coordinator
- 7. The Academic Coordinator
- 8. The IQAC Coordinator

IQAC \* IQAC \* P.F. 6360°

Chairman-IQAC 8/23

(Dr. R. HARIKRISHNARAJ)

PRINCIPAL



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E-mail:padmavaniarts@gmail.com Contact No: 97877-75795

#### Minutes of the Second Internal Quality Assurance Cell (IQAC) meeting

Date: 03.08.2023 Time: 11:30 AM

Venue: Seminar hall Members present

Members present		
Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women	
Chamhan	(Autonomous), Salem-636011, Tamil Nadu, India.	Har walde
External Academic	Dr. S. KANNAN, Professor and Head,	
Expert Member	Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	12. 0018133
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	S. will
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	A. Jus
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	800mg
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	Spert
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	Grownouth
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	H, Spe
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	mosol
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	20mes
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	Same
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	8. de
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	Jaul.
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	1. Knimmy
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	dyere
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	4
Internal expert	Dr. P. Kavitha, Asst. Prof. & Head, Dept. B. Com., CA	K meta
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	Seato
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	A.P.
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N. Xloda
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	2 8 9
Internal expert	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	O Jal
academic coordinator		0534
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	Bull
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	Y Kod wy

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Second meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



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Contact No: 97877-75795

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
		• The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the	The Placemen
1.2 Details	Presented by	academic year 2022-2023.	Coordinator wi
of students	Dr. N. R. Shandy	• An overview of the career	follow up on th
placement	Placement Officer		discussions an
piacement	i lacement Officer	guidance programs and soft skill development initiatives	suggestions provide
34		conducted by the Placement	by the Principal.
		Cell in the academic year	by the Timelpan.
		2022-2023 was also shared by	
		the Placement Officer.	
	Suggestions given by	1. The placement statistics for	ings.
	the External Experts	the academic year 2022-2023	
		highlighted concerns regarding	
		the quality of recruiting	2 <sub>0.1</sub>
		companies and the number of	
		students successfully placed.	. 3"
		2. To improve placement	
		opportunities, companies	
	THE STATE OF THE STATE OF	should be invited for campus	
		recruitment drives focused on	
		specific disciplines, ensuring a	
		better match with students'	
		skills and interests.	
		3. The placement percentage	
		can be improved by enhancing	
		the following placement	
		procedures.	
		• Structured feedback on student performance during the	
		placement process should be	
		prepared and collected from all	A STATE
		recruiters.	
10 F 44 A		• The placement cell can	
		implement a screening process	
		and send only the top students	NO.



		to campus interviews to ensure better placement outcomes.  • The placement cell can organize additional soft skill training sessions to better prepare students for employment.  • HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.	
		The following suggestions were made regarding student training and internship programs.  1. Students who complete	
		internships have better placement opportunities, and a correlation can be established between internships and successful placements.  2. Internships could be made	
		mandatory and integrated into the curriculum, with opportunities offered based on students' interests.  3. The placement cell can	
		engage with students to inform them about various internship and training programs.  4. Career planning and guidance can be tailored to the	
		needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.	
		5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.	
1.3 Analysis of Alumnae Feedback	Presented by the Alumni Coordinator.	The outcomes of the alumni feedback analysis were presented to the members during the meeting.	All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions



			based on the alumni feedback.
1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumn and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC  -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023- 2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student	All HOD's R & D Team, Placement officer, Coordinator- Internal Examination

A CONTRACTOR OF THE PARTY OF TH	0/2	br		<u>. 그렇다 되십 시간 하는 그 사람이다.</u>
		14 1 1	University	
			Examinations.	
			It was suggested by the	
			Academic Coordinator	
		2	to organize more Value-	
1 day 2			Added Courses and	
			seminars aimed at	
		= _	improving the technical	
			skills of students.	
477		•	The Alumni Member	- 3
			expressed their	
			willingness to support	
3			more placement and	- 4 T
			entrepreneurship-	
			oriented programs to	
		-	improve employment	
Avia-			opportunities.	
			The Academic	
			Coordinator	
		•	recommended that	
		75° 1	Heads of Departments	
			(HoDs) plan events to	
			refresh students' minds	
	The state of the s	X - 1	and improve their	- " - 1" - 1
			concentration in	
			studies.	
			Additionally, the	
			Academic Coordinator	
			emphasized the need to	' ''
		W117		
			conduct an academic	
			audit annually to ensure	
			effective teaching and	
			learning methods for	
			students.	
S 9/1		1.14		
4 1 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1				

The Second IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

V Kmm my 2023

(Dr. V. KADIRVELMURUGAN)
IQAC-DIRECTOR
Padmavani Arts and Science College for

Women (Autonomous)
Salem - 636 011.

Q IQAC P

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ)



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Contact No: 97877-75795

#### **CIRCULAR**

### C. No: PVASCW/IQAC/2023-24/03

05.10.2023

This is to inform all IQAC members and external members that the Third meeting of the academic year 2023-24 is scheduled for 05<sup>th</sup> October 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### **AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN)

### Copy to:

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- 2. The Alumni Member
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- 7. The Academic Coordinator
- 8. The IQAC Coordinator

IQAC RICAY-63601

Chairman-IQAC 23

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



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E-mail:padmavaniarts@gmail.com Contact No: 97877-75795

### Minutes of the Third Internal Quality Assurance Cell (IQAC) meeting

Date: 05.10.2023 Time: 11:30 AM

Venue: Seminar hall Members present:

Members present:		T
Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women	hardon .
	(Autonomous), Salem-636011, Tamil Nadu, India.	3 16/2
External Academic	Dr. S. KANNAN, Professor and Head, Department of Zoology,	15. 10123
Expert Member	Periyar University, Salem-636011, Tamil Nadu, India.	75. Joshu123
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	Stimb.
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	A. falt
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	Somet
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	4. Juny-
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	G. Smethi
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	H. Fle
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	med
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	OS One Or
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	James
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	8. de
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	Delta
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	1 KM MMW
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	digues
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	max.
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com CA	n K water
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	See
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	ASP
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N.8/2/41
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	FE SIZ
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	State of the state
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	STATE OF THE PARTY
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	VKmmmy
**************************************	Cloud D. D. Handy Cloud D. D. Committee	

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Third meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



## PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN

(AUTONOMOUS)

(Affiliated to Periyar University)

Opp. Periyar University, Salem – 636 011.

(Recognised under section 2(f) & 12(B) of UGC Act, 1956

Accredited by NAAC & An ISO 9001:2008 Certified Institution)
E-mail:padmavaniarts@gmail.com Contact No: 97877-75795

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul> <li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li> <li>An overview of the career guidance programs and soft</li> </ul>	The Placement Officer and Coordinator will follow up on the discussions and
		skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.	suggestions provided by the Principal.
	Suggestions given by the External Experts	1. The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.  2. To improve placement opportunities, companies should be invited for campus recruitment drives focused on	
		specific disciplines, ensuring a better match with students' skills and interests.  3. The placement percentage can be improved by enhancing the following placement procedures.  • Structured feedback on	
		student performance during the placement process should be prepared and collected from all recruiters.  • The placement cell can implement a screening process and send only the top students	

training sessions to better prepare students for employment.  *IIR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.  The following suggestions were made regarding student training and internship programs.  1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.  2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.  3. The placement cell can engage with students to inform them about various internship and training programs.  4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.  5. A greater number of career counseling programs can be organized, featuring renowmed resource persons from the industry.	1.3 Analysis of Alumnae Feedback	Presented by the Alumni Coordinator.	The outcomes of the alumni feedback analysis were presented to the members during the meeting.	All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions
training sessions to better prepare students for employment.  • HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.			were made regarding student training and internship programs.  1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.  2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.  3. The placement cell can engage with students to inform them about various internship and training programs.  4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.  5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.	All Heads of Departments (HoDs)
to campus interviews to ensure better placement outcomes.  • The placement cell can organize additional as 0 citit			better placement outcomes.  The placement cell can organize additional soft skill training sessions to better prepare students for employment.  HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets	



	la de la companya de		based on the alumni feedback.
1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC  -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023- 2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in	All HOD's R & D Team, Placement officer, Coordinator- Internal Examination



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Watter -	organism Ataly	14,18	University	
		1 N 1	Examinations.	
		, i	It was suggested by the	
			Academic Coordinator	
A William		4 5 ju	to organize more Value-	
3 . J. W.			Added Courses and	
			seminars aimed at	
			improving the technical	
		- 1	skills of students.	
			The Alumni Member	
A A			expressed their	
			willingness to support	
			more placement and	
			entrepreneurship-	
			oriented programs to	
* N		, ,	improve employment	
A STATE OF THE STA		- 1	opportunities.	
	2 2 1		The Academic	
			Coordinator	
			recommended that	
			Heads of Departments	
	The state of the s			
			(HoDs) plan events to refresh students' minds	
3 3 3 3				
		l	and improve their concentration in	
			concentration in studies.	
	Barrier Commence			
			Additionally, the Academic Coordinator	
	Grand Control	7.00	emphasized the need to	
		de.	conduct an academic	
			audit annually to ensure	
		1 - 0	effective teaching and	
			learning methods for	
大 上 一			students.	
		1		

The Third IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

(Dr. V. KADIRVELMURUGAN)

Padmavani Arts and Science College for Women (Autonomous)
Salem - 636 011.

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ)

PRINCIPAL





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#### **CIRCULAR**

#### C. No: PVASCW/IQAC/2023-24/04

30.01.2024

This is to inform all IQAC members and external members that the Forth meeting of the academic year 2023-24 is scheduled for 30 th January 2024 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### **AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - **Eco-friendly practices**
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

Coordinator-IOAC

(Dr. V. KADIRVELMURUGAN)

#### Copy to:

- 1. The External Academic Expert Member
- 2. The Alumni Member
- 3. The Industry Expert
- 4. All Internal Expert Members
- 5. The Placement Officer
- 6. The Alumni Coordinator
- 7. The Academic Coordinator
- 8. The IQAC Coordinator

(Dr. R. HARIKRISHNARAJ)

**PRINCIPAL** 

Padmavani Arts and Science College for Women (Autonomous)

Salem - 636 011. Tamilnadu.



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E-mail:padmavaniarts@gmail.com

### Minutes of the fourth Internal Quality Assurance Cell (IQAC) meeting

Date: 30.01.2024 Time: 11:30 AM

Venue: Seminar hall Members present:

	Dr. R. HARIKRISHNARAJ, Principal,	
Chairman	Padmavani Arts and Science College for Women	W. July
	(Autonomous), Salem-636011, Tamil Nadu, India.	30 1 24
External Academic	Dr. S. KANNAN, Professor and Head,	در ۱
Expert Member	Department of Zoology,	3.201124
Expert Member	Periyar University, Salem-636011, Tamil Nadu, India.	3./35/01/24
Alumni member	Ms. S. Kiruthika, Government Polytechnic College,	1 Kruss
Alumin member	Krishnagiri	5
Inductes owner	Dr. A. Pazhanimuthu, Managing Director, AURA	Absent
Industry expert	Biotechnologies Pvt. Ltd.	AOMI.
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of	1 Coordy
internal expert	Tamil.	000
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	agitul.
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	(i. Smethi
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	19.FR
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	1000
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	08-10mg 02
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of	Chris
internal expert	Biotechnology.	dillim
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	8.00
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer	JQ. Of
Internal expert	Science.	Orfsulto
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	V KMMmy V
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	Lywe
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	South
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com CA.	Knowit
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of	N
internal expert	Microbiology.	Lear
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political	182.
internal expert	Science	74.25
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N. Call
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	6 8 4
Internal expert	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	0.42
academic coordinator		CA MOSS
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	200
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	VKmmmm
Y. 44 OL 1		1 11 11 11 11 11 11

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the fourth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



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E-mail:padmavaniarts@gmail.com
Contact No: 97877-75795

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul> <li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li> <li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li> </ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	1. The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.  2. To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.  3. The placement percentage can be improved by enhancing the following placement procedures.  • Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.  • The placement cell can implement a screening process and send only the top students to campus interviews to ensure better placement outcomes.	



A22		<ul> <li>The placement cell can</li> </ul>	
	* * n 1	organize additional soft skill	
		training sessions to better	
	, a - 5 ,	prepare students for	
		employment.	P3 P3
		• HR staff from various	
		potential companies can be	
		invited to conduct interactive	
	,	sessions with students,	
-		discussing the skill sets	
-		required by the company.	
	, 15.0		-
	ε	The following suggestions	
		were made regarding student	
		training and internship	-
		programs.	
j	-2	1. Students who complete	,
		internships have better	- 1
	*	placement opportunities, and a	1
1		correlation can be established	
		between internships and	-
		successful placements.	
		2. Internships could be made	
		mandatory and integrated into	
		the curriculum, with	
		opportunities offered based on	
	- 11	students' interests.	
		3. The placement cell can	
		engage with students to inform	
		them about various internship	
		and training programs.	
v 9		4. Career planning and	
		guidance can be tailored to the	
		needs of outgoing students,	
	· 1	using diagnostic tools to assess	
1 Y 1 1 1	All:	their skill sets or encouraging	
		them to take online personality	
=	gine soin 4,	tests.	A
		5. A greater number of career	
*	29 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	counseling programs can be	
3		organized, featuring renowned	
		resource persons from the	
dal- I	7 7 7	industry.	
		es	All Heads of
<u>,</u>	ex a big		Departments (HoDs)
1.3 Analysis		The outcomes of the alumni	and the Academic
of Alumnae	Presented by the	feedback analysis were	Coordinator have
Feedback	Alumni Coordinator.	presented to the members	agreed to take the
recuback		during the meeting.	necessary actions
1			based on the alumni
[14] Mary 3		9000 1 1144 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	feedback.



1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC  -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023- 2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in University Examinations.	All HOD's R & D Team, Placement officer, Coordinator- Internal Examination



40 S - 17 - 20 - 18 - 18 - 18 - 18 - 18 - 18 - 18 - 1	<ul> <li>It was suggested by the</li> </ul>	
	Academic Coordinator	
	to organize more Value-	
	Added Courses and	
	seminars aimed at	
	561111111111	-
	improving the technical	
	skills of students.	
	The Alumni Member	e. an
	expressed their	
	willingness to support	
	more placement and	*
	entrepreneurship-	= :
2	oriented programs to	
1	improve employment	
	opportunities.	,
	• The Academic	. =
	Coordinator	
	recommended that	** *** ***
Last and the state of the state	Heads of Departments	
	(HoDs) plan events to	
m 1 m 2	refresh students' minds	
	and improve their	
	concentration in	-
	studies.	
	114411111111111111111111111111111111111	'
and the second s	Academic Coordinator	
	emphasized the need to	
	conduct an academic	_
	audit annually to ensure	
	effective teaching and	r r
	learning methods for	
	students.	

The Fourth IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

(Dr. V. KADIRVELMURUGAN)

IQAC-DIRECTOR
Padmavani Arts and Science College for
Women (Autonomous)
Salem - 636 011.

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ) PRINCIPAL

Padmavani Arts and Science College for Women (Autonomous) Salem - 636 011. Tamilnadu.

30/1/2024



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E-mail:padmavaniarts@gmail.com

Contact No: 97877-75795

#### **CIRCULAR**

### C. No: PVASCW/IQAC/2023-24/05

29.02.2024

This is to inform all IQAC members and external members that the fifth meeting of the academic year 2023–24 is scheduled for 29<sup>th</sup> February 2024 at 10:30 AM (Thursday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### <u>AGENDA</u>

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN)

#### Copy to:

- 1. The External Academic Expert Member
- 2. The Alumni Member
- 3. The Industry Expert
- 4. All Internal Expert Members
- 5. The Placement Officer
- 6. The Alumni Coordinator
- 7. The Academic Coordinator
- 8. The IQAC Coordinator

Q IQAC PROMOTE IN THE PROMOTE IN THE

A 29/2/2024

Chairman-IQAC

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



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## Minutes of the Fifth Internal Quality Assurance Cell (IQAC) meeting

Date: 29.02.2024 Time: 10:30 AM

Venue: Seminar hall

Members present:		
GI . i	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women	1
Chairman	(Autonomous), Salem-636011, Tamil Nadu, India.	19 2/24
External Academic	Dr. S. KANNAN, Professor and Head,	1. 6
The state of the s	Department of Zoology,	13 29 12 12
Expert Member	Periyar University, Salem-636011, Tamil Nadu, India.	
Alumni member	Ms. S. Kiruthika, Government Polytechnic College,	S. Kingson
Addition member	Krishnagiri	
Industry ownert	Dr. A. Pazhanimuthu, Managing Director, AURA	Absent
Industry expert	Biotechnologies Pvt. Ltd.	1 44 /
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of	Loopy
internal expert	Tamil.	9 9 5 m
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	7 ( )
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	Gesumeth
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	1. Sh
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	moo
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	O. C) me
Internal compart	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of	above
Internal expert	Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	2. ai
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer	Toult.
internal expert	Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	V Kontingy
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	Lyen
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	3
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept of B.Com., CA.	Knoth
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of	100
internal expert	Microbiology.	- X
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political	Victory
internal expert	Science	71 -0
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N. Dudly
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	Jan S. J.
Internal expert	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
academic coordinator		O TOTAL OF THE PARTY OF THE PAR
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	Party.
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	V Km Hym
T41 1. OL .'	CIOLOD D HADINDIGIDIADAL L	21212

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Fifth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



(AUTONOMOUS)

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E-mail:padmavaniarts@gmail.com

Contact No: 97877-75795

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul> <li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li> <li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li> </ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	1. The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.  2. To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.  3. The placement percentage can be improved by enhancing the following placement procedures.  • Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.  • The placement cell can implement a screening process and send only the top students	



		• The placement cell can	
State	A service of the serv	organize additional soft skill	
	* " .	training sessions to better	
, ·		prepare students for	
-	^ _	I his of the second	The same of the sa
2		employment.  • HR staff from various	
		potential companies can be	
		invited to conduct interactive	
		sessions with students,	
٤		discussing the skill sets	
		required by the company.	
			= 1.0
,		The following suggestions	4 W
+ 1		were made regarding student	
41	· · · · · · · · · · · · · · · · · · ·	training and internship	-
			1,
		programs.	t e
		1. Students who complete	
		internships have better	
0	4	placement opportunities, and a	
3 8		correlation can be established	,
, <del>-</del>		between internships and	- '
2		successful placements.	2
j		2. Internships could be made	
ā t		mandatory and integrated into	
		the curriculum, with	
- va	1	opportunities offered based on	j.
		students' interests.	160
, in the		3. The placement cell can	
		engage with students to inform	
		them about various internship	* =
		and training programs.	
		4. Career planning and	
		guidance can be tailored to the	
		needs of outgoing students,	Ťs.
_ '-		using diagnostic tools to assess	- "
		their skill sets or encouraging	e i a
	2 1 8	them to take online personality	
		tests.	
		5. A greater number of career	a jagan a salah
	z Herri	counseling programs can be	e may els y
		organized, featuring renowned	
	8 1	resource persons from the	
	<b>1</b>	industry.	A V
			All Heads of
			Departments (HoDs)
		The outcomes of the alumni	and the Academic
1.3 Analysis	Presented by the	feedback analysis were	Coordinator have
of Alumnae	Alumni Coordinator.	presented to the members	agreed to take the
Feedback	Alumin Coordinator.	•	
		during the meeting.	
			based on the alumni
			reedback.
		VASO	feedback.



			11 1 6
1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	-The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023- 2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in University Examinations.	All HOD's R & D Team, Placement officer, Coordinator- Internal Examination



	It was suggested by the	
	Academic Coordinator	
	to organize more Value-	* '
,	Added Courses and	
	seminars aimed at	
-	improving the technical	
	skills of students.	
	The Alumni Member	
	expressed their	
	willingness to support	
	more placement and	-
2 2	entrepreneurship-	
	oriented programs to	
	improve employment	
	opportunities.	
	• The Academic	
, ,	Coordinator	
	recommended that	
	Heads of Departments	
	(HoDs) plan events to	
	refresh students' minds	
9	and improve their	
	concentration in	
	studies.	
	<ul> <li>Additionally, the</li> </ul>	
	Academic Coordinator	
48.		
	emphasized the need to	
	conduct an academic	
	audit annually to ensure	1 .
	effective teaching and	
	learning methods for	
	students.	
1		

The fifth IQAC meeting concluded at 12:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

(Dr. V. KADIRVELMURUGAN)

IQAC-DIRECTOR

Padmavani Arts and Science College for Women (Autonomous)
Salem - 636 011.

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



(Affiliated to Periyar University)
Opp. Periyar University, Salem – 636 011.
(Recognised under section 2(f) & 12(B) of UGC Act, 1956
Accredited by NAAC & An ISO 9001:2008 Certified Institution)
E-mail:padmavaniarts@gmail.com
Contact No: 97877-75795

#### **CIRCULAR**

#### C. No: PVASCW/IQAC/2023-24/06

25.03.2024

This is to inform all IQAC members and external members that the Sixth meeting of the academic year 2023–24 is scheduled for 25 <sup>th</sup> March 2024 at 10:00 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

#### **AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IOAC coordinator

Coordinator-IOAC

(Dr. V. KADIRVELMURUGAN)

#### Copy to:

- 1. The External Academic Expert Member
- 2. The Alumni Member
- 3. The Industry Expert
- 4. All Internal Expert Members
- 5. The Placement Officer
- 6. The Alumni Coordinator
- 7. The Academic Coordinator
- 8. The IQAC Coordinator

Chairman-IQAC 25/3/2024

(Dr. R. HARIKRISHNARAJ) PRINCIPAL



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E-mail:padmavaniarts@gmail.com

Contact No: 97877-75795

### Minutes of the Sixth Internal Quality Assurance Cell (IQAC) meeting

Date: 25.03.2024 Time: 10:00 AM

Venue: Seminar hall Members present:

Members present.		
	Dr. R. HARIKRISHNARAJ, Principal,	
Chairman	Padmavani Arts and Science College for Women	hardy.
*	(Autonomous), Salem-636011, Tamil Nadu, India.	2532
External Academic	Dr. S. KANNAN, Professor and Head,	, ,
Expert Member	Department of Zoology,	8. 03202
Expert Member	Periyar University, Salem-636011, Tamil Nadu, India.	25/02
Alumni member	Ms. S. Kiruthika, Government Polytechnic College,	- Lawalle
Attainin memoer	Krishnagiri	3.60
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA	A DIM
mudsity expert	Biotechnologies Pvt. Ltd.	A-VUV
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of	( 000ts)
michiai expert	Tamil.	9
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	2 June
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	C. Sumath
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	H. Fe
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	Orango -
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of	
miernai expert	Biotechnology.	Same
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	2 1.
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer	2000
internal expert	Science.	Orgalto
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	V Policies
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	2000
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	200
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com., CA.	V WALL
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of	A
michiai expert	Microbiology.	Leater
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political	100
michiai expert	Science	Y. Ke
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	N/ Q II
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	14. Adm
Internal expert	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	TO SA
academic coordinator	, a spir of computer science.	35 Jan 35
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	2011
Coordinator-IQAC Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany		
	Bolany	VKMinlyn

Item1.1: Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Sixth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



# PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN (AUTONOMOUS) (Affiliated to Periyar University) Opp. Periyar University, Salem – 636 011. (Recognised under section 2(f) & 12(B) of UGC Act, 1956 Accredited by NAAC & An ISO 9001:2008 Certified Institution)

E-mail:padmavaniarts@gmail.com

#### Contact No: 97877-75795

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul> <li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li> <li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li> </ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by	the Placement Officer.  1. The placement statistics for	
	the External Experts	the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.  2. To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.  3. The placement percentage can be improved by enhancing the following placement procedures.  • Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.  • The placement cell can implement a screening process and send only the top students to campus interviews to ensure better placement outcomes.	



	prepare students for employment.  • HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.  The following suggestions were made regarding student training and internship programs.  1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.  2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.	
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	needs of outgoing students, using diagnostic tools to assess	
	their skill sets or encouraging them to take online personality tests.	
	5. A greater number of career counseling programs can be organized featuring renowned	
	resource persons from the industry.	
	The outcomes of the alumni	All Heads of Departments (HoDs)
esented by the umni Coordinator.	feedback analysis were presented to the members during the meeting.	and the Academic Coordinator have agreed to take the necessary actions based on the alumni feedback.
		them about various internship and training programs.  4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.  5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.  The outcomes of the alumni feedback analysis were presented to the members

1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023- 2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC  -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
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		effective teaching and	
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The Sixth IQAC meeting concluded at 12:00 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

Coordinator - IQAC

(Dr. V. KADIRVELMURUGAN)

Padmavani Arts and Science College for Women (Autonomous)
Salem - 636 011.

Chairman - IQAC

(Dr. R. HARIKRISHNARAJ)
PRINCIPAL