



**PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN  
(AUTONOMOUS)**

(Affiliated to Periyar University)  
Opp. Periyar University, Salem – 636 011.  
(Recognised under section 2(f) & 12(B) of UGC Act, 1956  
Accredited by NAAC & An ISO 9001:2008 Certified Institution)  
E-mail: padmavaniarts@gmail.com Contact No: 97877-75795

**CIRCULAR**

**C. No: PVASCW/IQAC/2023-24/01**

**06.06.2023**

This is to inform all IQAC members and external members that the first meeting of the academic year 2023–24 is scheduled for 3<sup>rd</sup> August 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

**AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

*V Kadirvelmurugan*  
06/06/2023

**Coordinator-IQAC**

**(Dr. V. KADIRVELMURUGAN)**

**Copy to:**

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator



*R. Hari Krishnaraj*  
6/6/2023

**Chairman-IQAC**

**(Dr. R. HARIKRISHNARAJ)**

**PRINCIPAL**

**Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011, Tamil Nadu.**





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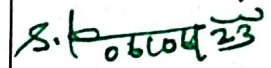
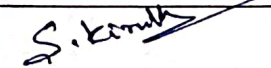
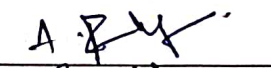
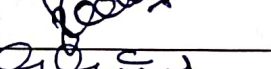
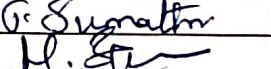
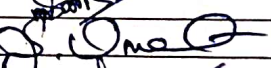
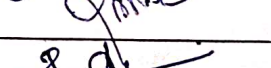
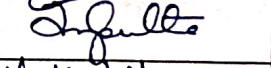
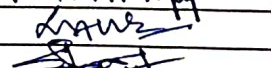
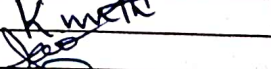
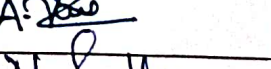
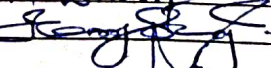
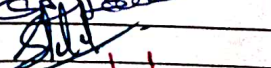
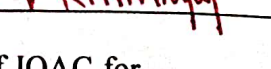
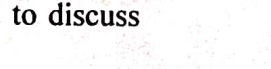



## Minutes of the first Internal Quality Assurance Cell (IQAC) meeting

Date: 06.06.2023

Time: 11:30 AM

Venue: Seminar hall

Members present:

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	 6/6/23
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	 06/06/23
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B. com., CA	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Dept. of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the First meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students</li></ul></li></ol>	





		<p>to campus interviews to ensure better placement outcomes.</p> <ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<p><b>1.3 Analysis of Alumnae Feedback</b></p>	<p>Presented by the Alumni Coordinator.</p>	<p>The outcomes of the alumni feedback analysis were presented to the members during the meeting.</p>	<p>All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions</p>





			based on the alumni feedback.
<b>1.4 Students Feedback on Teaching</b>	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
<b>1.5 Review of Usage of ICT in Teaching and Learning</b>	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
<b>1.6 Student Results for the Academic Year 2023-2024</b>	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
<b>1.7 Faculty Research Activities in the academic year 2023-2024</b>	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
<b>1.8 Action Plan for the Academic Year for the 2023 – 2024</b>	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination



		<p>University Examinations.</p> <ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The First IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
06/06/2023

**(Dr. V. KADIRVELMURUGAN)**

**IQAC-DIRECTOR**

Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

**Chairman - IQAC**

*R. Hari Krishnaraj*  
6/6/23

**(Dr. R. HARIKRISHNARAJ)**

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## CIRCULAR

C. No: PVASCW/IQAC/2023-24/02

03.08.2023

This is to inform all IQAC members and external members that the Second meeting of the academic year 2023–24 is scheduled for 3<sup>rd</sup> August 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

## AGENDA

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
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  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

V Kadirvelmurugan  
03/08/2023

Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN )

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator

R. Hari Krishnaraj  
3/8/23

Chairman-IQAC

(Dr. R. HARIKRISHNARAJ)

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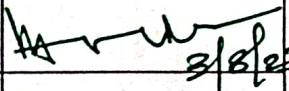
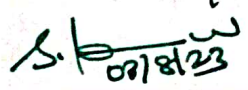
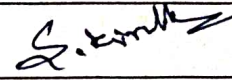
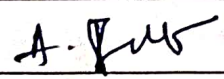
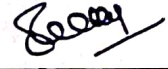
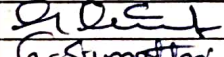
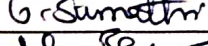


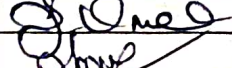
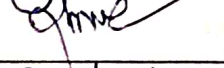
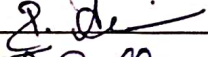
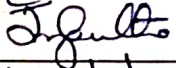
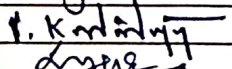

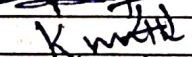
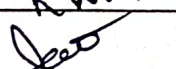

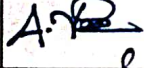
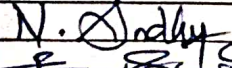
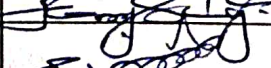


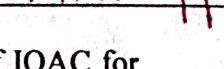
## Minutes of the Second Internal Quality Assurance Cell (IQAC) meeting

Date: 03.08.2023

Time: 11:30 AM

Venue: Seminar hall

Members present

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. P. Kavitha, Asst. Prof. & Head, Dept. B. Com., CA	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Second meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students</li></ul></li></ol>	





		<p>to campus interviews to ensure better placement outcomes.</p> <ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<p><b>1.3 Analysis of Alumnae Feedback</b></p>	<p>Presented by the Alumni Coordinator.</p>	<p>The outcomes of the alumni feedback analysis were presented to the members during the meeting.</p>	<p>All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions</p>





			based on the alumni feedback.
<b>1.4 Students Feedback on Teaching</b>	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
<b>1.5 Review of Usage of ICT in Teaching and Learning</b>	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
<b>1.6 Student Results for the Academic Year 2023-2024</b>	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
<b>1.7 Faculty Research Activities in the academic year 2023-2024</b>	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
<b>1.8 Action Plan for the Academic Year for the 2023 – 2024</b>	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination





		<p>University Examinations.</p> <ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The Second IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
03/04/2023

**(Dr. V. KADIRVELMURUGAN)**  
**IQAC-DIRECTOR**  
Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

**Chairman - IQAC**

*R. Hari Krishnaraj*  
2/8/23

**(Dr. R. HARIKRISHNARAJ)**  
**PRINCIPAL**  
Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.







# PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN (AUTONOMOUS)

(Affiliated to Periyar University)  
Opp. Periyar University, Salem - 636 011.  
(Recognised under section 2(f) & 12(B) of UGC Act, 1956  
Accredited by NAAC & An ISO 9001:2008 Certified Institution)  
E-mail: padmavaniarts@gmail.com Contact No: 97877-75795

## CIRCULAR

05.10.2023

C. No: PVASCW/IQAC/2023-24/03

This is to inform all IQAC members and external members that the Third meeting of the academic year 2023-24 is scheduled for 05<sup>th</sup> October 2023 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

## AGENDA

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

*V. Kadirvelmurugan*  
5/10/2023  
Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN)

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator

*Dr. R. Harikrishnaraj*  
5/10/23  
Chairman-IQAC

(Dr. R. HARIKRISHNARAJ)

PRINCIPAL

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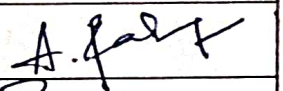
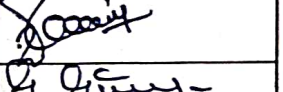
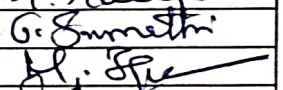
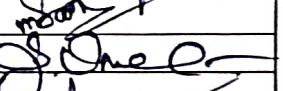
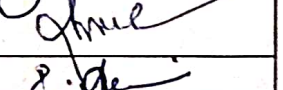
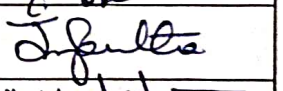
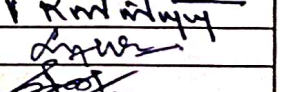
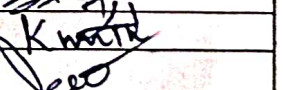
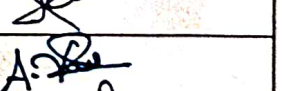
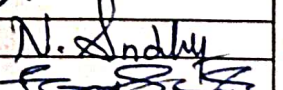

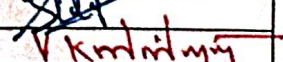





## Minutes of the Third Internal Quality Assurance Cell (IQAC) meeting

Date: 05.10.2023

Time: 11:30 AM

Venue: Seminar hall

Members present:

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com CA	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Third meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.





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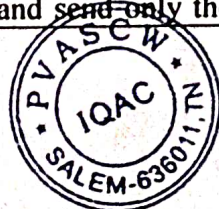
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E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students</li></ul></li></ol>	





		<p>to campus interviews to ensure better placement outcomes.</p> <ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<p><b>1.3 Analysis of Alumnae Feedback</b></p>	<p>Presented by the Alumni Coordinator.</p>	<p>The outcomes of the alumni feedback analysis were presented to the members during the meeting.</p>	<p>All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions</p>





			based on the alumni feedback.
<b>1.4 Students Feedback on Teaching</b>	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
<b>1.5 Review of Usage of ICT in Teaching and Learning</b>	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
<b>1.6 Student Results for the Academic Year 2023-2024</b>	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
<b>1.7 Faculty Research Activities in the academic year 2023-2024</b>	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
<b>1.8 Action Plan for the Academic Year for the 2023 – 2024</b>	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination





		<p>University Examinations.</p> <ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The Third IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
05/10/2023

**(Dr. V. KADIRVELMURUGAN)**

**IQAC-DIRECTOR**

Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

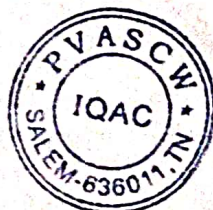
**Chairman - IQAC**

*R. Hari Krishnaraj*  
5/10/23

**(Dr. R. HARIKRISHNARAJ)**

**PRINCIPAL**

Padmavani Arts and Science  
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**PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN  
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E-mail: padmavaniarts@gmail.com Contact No: 97877-75795

**CIRCULAR**

**C. No: PVASCW/IQAC/2023-24/04**

**30.01.2024**

This is to inform all IQAC members and external members that the Forth meeting of the academic year 2023–24 is scheduled for 30<sup>th</sup> January 2024 at 11:30 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

**AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

*V Kadirvelmurugan*  
30/01/2024  
Coordinator-IQAC

**(Dr. V. KADIRVELMURUGAN )**

**Copy to:**

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator

*Dr. R. Hari Krishnaraj*  
30/1/2024  
Chairman-IQAC

**(Dr. R. HARIKRISHNARAJ)**

**PRINCIPAL**  
Padmavani Arts and Science  
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Salem - 636 011. Tamilnadu.







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E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

## Minutes of the fourth Internal Quality Assurance Cell (IQAC) meeting

Date: 30.01.2024

Time: 11:30 AM

Venue: Seminar hall

Members present:

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	Absent.
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com CA.	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the fourth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

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1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students to campus interviews to ensure better placement outcomes.</li></ul></li></ol>	





		<ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<b>1.3 Analysis of Alumnae Feedback</b>	Presented by the Alumni Coordinator.	The outcomes of the alumni feedback analysis were presented to the members during the meeting.	All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions based on the alumni feedback.





<p><b>1.4 Students Feedback on Teaching</b></p>	<p>Presented by the Academic Coordinator</p>	<p>The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.</p>	<p>All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.</p>
<p><b>1.5 Review of Usage of ICT in Teaching and Learning</b></p>	<p>Presented by the Academic Coordinator</p>	<p>During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.</p>	<p>All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.</p>
<p><b>1.6 Student Results for the Academic Year 2023-2024</b></p>	<p>Presented by the Academic Coordinator</p>	<p>The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations</p>	<p>All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.</p>
<p><b>1.7 Faculty Research Activities in the academic year 2023-2024</b></p>	<p>Presented by R&amp;D Team</p>	<p>Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R &amp; D</p>	<p>The experts encouraged implementing reforms to increase the number of publications.</p>
<p><b>1.8 Action Plan for the Academic Year for the 2023 – 2024</b></p>	<p>Presented by IQAC Coordinator</p>	<p>The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.</p> <ul style="list-style-type: none"> <li>The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in University Examinations.</li> </ul>	<p>All HOD's R &amp; D Team, Placement officer, Coordinator-Internal Examination</p>





		<ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The Fourth IQAC meeting concluded at 1:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
30/01/2024

**(Dr. V. KADIRVELMURUGAN)**  
**IQAC-DIRECTOR**  
Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

**Chairman - IQAC**

*[Signature]*  
30/01/2024

**(Dr. R. HARIKRISHNARAJ)**  
**PRINCIPAL**  
Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.







**PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN  
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Opp. Periyar University, Salem – 636 011.  
(Recognised under section 2(f) & 12(B) of UGC Act, 1956  
Accredited by NAAC & An ISO 9001:2008 Certified Institution)  
E-mail: padmavaniarts@gmail.com Contact No: 97877-75795

**CIRCULAR**

C. No: PVASCW/IQAC/2023-24/05

29.02.2024

This is to inform all IQAC members and external members that the fifth meeting of the academic year 2023–24 is scheduled for 29<sup>th</sup> February 2024 at 10:30 AM (Thursday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

**AGENDA**

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

*V Kadirvelmurugan*  
29/02/2024  
Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN )

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator

*Hari Krishnaraj*  
29/2/2024

Chairman-IQAC

(Dr. R. HARIKRISHNARAJ)

**PRINCIPAL**

**Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.**







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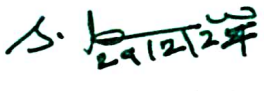
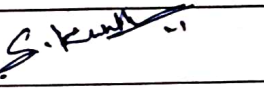
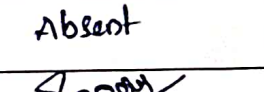
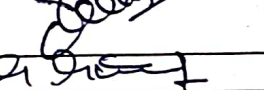
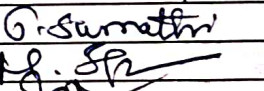
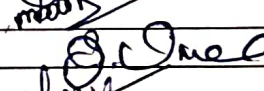
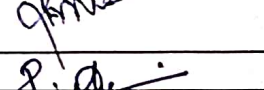
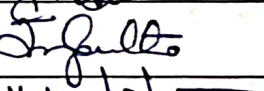
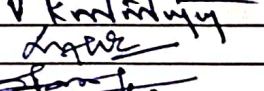
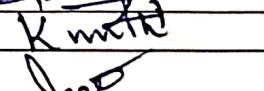
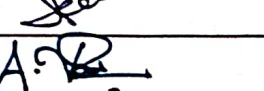
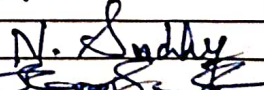


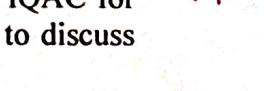



## Minutes of the Fifth Internal Quality Assurance Cell (IQAC) meeting

Date: 29.02.2024

Time: 10:30 AM

Venue: Seminar hall

Members present:

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	 29/2/24
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	 29/2/24
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	Absent
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept of B.Com., CA.	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Fifth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.





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E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students to campus interviews to ensure better placement outcomes.</li></ul></li></ol>	





		<ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<b>1.3 Analysis of Alumnae Feedback</b>	Presented by the Alumni Coordinator.	The outcomes of the alumni feedback analysis were presented to the members during the meeting.	All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions based on the alumni feedback.



1.4 Students Feedback on Teaching	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
1.5 Review of Usage of ICT in Teaching and Learning	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
1.6 Student Results for the Academic Year 2023-2024	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
1.7 Faculty Research Activities in the academic year 2023-2024	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
1.8 Action Plan for the Academic Year for the 2023 – 2024	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in University Examinations.	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination





		<ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The fifth IQAC meeting concluded at 12:30 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
29/04/2024

**(Dr. V. KADIRVELMURUGAN)**  
**IQAC-DIRECTOR**  
Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

**Chairman - IQAC**

*[Signature]*  
29/2/2024

**(Dr. R. HARIKRISHNARAJ)**  
**PRINCIPAL**  
Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.





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E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

## CIRCULAR

C. No: PVASCW/IQAC/2023-24/06

25.03.2024

This is to inform all IQAC members and external members that the Sixth meeting of the academic year 2023–24 is scheduled for 25<sup>th</sup> March 2024 at 10:00 AM (Monday) in the Kalpana Chawla Seminar Hall. All are requested to attend the meeting to discuss the agenda points.

## AGENDA

- 1.1. Welcome address by chairman-IQAC
- 1.2 Review on placements of previous academic year (2022-2023)
- 1.3 Alumnae feedback analysis of academic year 2022-2023 passed out students
- 1.4 Review of feedback by students about teaching methodologies and facilities supported by the institution in the academic year 2022-2023
- 1.5 Review of student result analysis for the year 2022-2023
- 1.6 Review of faculty research activities
- 1.8 IQAC action plan for the year 2023-2024
  - Examination and evaluation reforms in internal examinations
  - Industry-Institute collaboration
  - Conducting short term faculty development programme
  - Encouraging faculty for the strengthening of research cell
  - Eco-friendly practices
  - Enhancing student involvement in various activities through students wing
  - Increasing the visibility of the institution

Vote of thanks by IQAC coordinator

V Kadirvelmurugan  
25/03/2024

Coordinator-IQAC

(Dr. V. KADIRVELMURUGAN )

Copy to:

1. The External Academic Expert Member
2. The Alumni Member
3. The Industry Expert
4. All Internal Expert Members
5. The Placement Officer
6. The Alumni Coordinator
7. The Academic Coordinator
8. The IQAC Coordinator

R. Hari Krishnaraj  
25/3/2024

Chairman-IQAC

(Dr. R. HARIKRISHNARAJ)  
PRINCIPAL

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College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.







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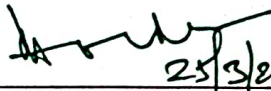
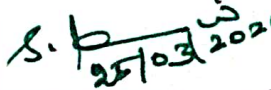
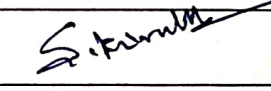
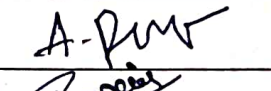

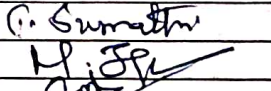
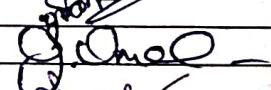
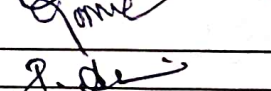
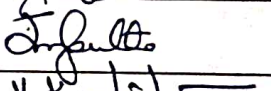

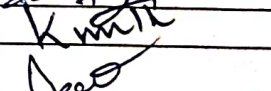
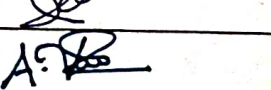
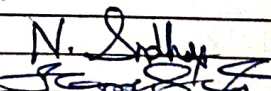
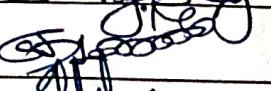
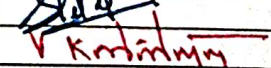
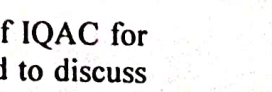




## Minutes of the Sixth Internal Quality Assurance Cell (IQAC) meeting

Date: 25.03.2024

Time: 10:00 AM

Venue: Seminar hall

Members present:

Chairman	Dr. R. HARIKRISHNARAJ, Principal, Padmavani Arts and Science College for Women (Autonomous), Salem-636011, Tamil Nadu, India.	 25/3/24
External Academic Expert Member	Dr. S. KANNAN, Professor and Head, Department of Zoology, Periyar University, Salem-636011, Tamil Nadu, India.	 25/03/2024
Alumni member	Ms. S. Kiruthika, Government Polytechnic College, Krishnagiri	
Industry expert	Dr. A. Pazhanimuthu, Managing Director, AURA Biotechnologies Pvt. Ltd.	
Internal expert	Dr. A. Palaniammal, Asst. Prof. & Head, Department of Tamil.	
Internal expert	Dr. G. Giriya, Asst. Prof. & Head, Department of English.	
Internal expert	Dr. T Sumathi, Asst. Prof. & Head, Department of Physics.	
Internal expert	Dr. M. Jayagobi, Asst. Professor & Head, Dept. of Chemistry.	
Internal expert	Dr. M. Sujatha, Asst. Prof. & Head, Dept. of Mathematics.	
Internal expert	Dr. S. Uma, Asst. Professor & Head, Department of Statistics.	
Internal expert	Ms. R. Valarmathi, Asst. Professor & Head, Dept. of Biotechnology.	
Internal expert	Dr. P. Ananthi, Asst. Prof. & Head, Department of Zoology.	
Internal expert	Ms. M. Pushpalatha, Asst. Prof. & Head, Dept. of Computer Science.	
Internal expert	Dr. V. Kadirvelmurugan, Asst. Prof & Head, Dept. of Botany.	
Internal expert	Dr. R. Arithar, Asst. Professor & Head, Dept. of Economics	
Internal expert	Dr. P. Kannan, Asst. Prof. & Head, Department of Commerce.	
Internal expert	Dr. S. Kavitha, Asst. Prof. & Head, Dept. of B.Com., CA.	
Internal expert	Dr. P. R. Janani, Asst. Prof. & Head, Department of Microbiology.	
Internal expert	Ms. A. Valarmathi, Asst. Prof. & Head, Dept. of Political Science	
Internal expert	Ms. N. Indumathi, Asst. Prof. & Head, Dept. of History	
Internal expert	Dr. C. Manikandan, Asst. Prof. & Head, Dept. of Psychology	
Internal expert academic coordinator	Dr. S. Tamilsenthil, Asst. Prof., Dept. of Computer Science.	
Placement officer	Dr. N. R. Shandy, Asst. Professor, Department of Commerce	
Coordinator-IQAC	Dr. V. Kathirvelmurugan, Asst. Prof. Department of Botany	

**Item 1.1:** Chairman of IQAC Dr. R. HARIKRISHNARAJ welcomed the members of IQAC for the Sixth meeting of academic year 2023-2024 to review the academic activities and to discuss about the academic plans.





**PADMAVANI ARTS & SCIENCE COLLEGE FOR WOMEN  
(AUTONOMOUS)**

(Affiliated to Periyar University)

Opp. Periyar University, Salem – 636 011.

(Recognised under section 2(f) & 12(B) of UGC Act, 1956)

Accredited by NAAC & An ISO 9001:2008 Certified Institution)

E-mail: padmavaniarts@gmail.com

Contact No: 97877-75795

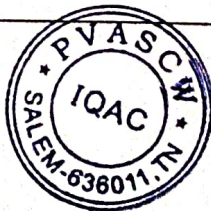
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Item	Suggestions and Advices of Member	Outcomes of Discussion	Action to be taken
1.2 Details of students placement	Presented by Dr. N. R. Shandy Placement Officer	<ul style="list-style-type: none"><li>The Placement Officer presented the data on the number of students placed through both on-campus and off-campus drives during the academic year 2022-2023.</li><li>An overview of the career guidance programs and soft skill development initiatives conducted by the Placement Cell in the academic year 2022-2023 was also shared by the Placement Officer.</li></ul>	The Placement Officer and Coordinator will follow up on the discussions and suggestions provided by the Principal.
	Suggestions given by the External Experts	<ol style="list-style-type: none"><li>The placement statistics for the academic year 2022-2023 highlighted concerns regarding the quality of recruiting companies and the number of students successfully placed.</li><li>To improve placement opportunities, companies should be invited for campus recruitment drives focused on specific disciplines, ensuring a better match with students' skills and interests.</li><li>The placement percentage can be improved by enhancing the following placement procedures.<ul style="list-style-type: none"><li>Structured feedback on student performance during the placement process should be prepared and collected from all recruiters.</li><li>The placement cell can implement a screening process and send only the top students to campus interviews to ensure better placement outcomes.</li></ul></li></ol>	





		<ul style="list-style-type: none"> <li>• The placement cell can organize additional soft skill training sessions to better prepare students for employment.</li> <li>• HR staff from various potential companies can be invited to conduct interactive sessions with students, discussing the skill sets required by the company.</li> </ul> <p>The following suggestions were made regarding student training and internship programs.</p> <ol style="list-style-type: none"> <li>1. Students who complete internships have better placement opportunities, and a correlation can be established between internships and successful placements.</li> <li>2. Internships could be made mandatory and integrated into the curriculum, with opportunities offered based on students' interests.</li> <li>3. The placement cell can engage with students to inform them about various internship and training programs.</li> <li>4. Career planning and guidance can be tailored to the needs of outgoing students, using diagnostic tools to assess their skill sets or encouraging them to take online personality tests.</li> <li>5. A greater number of career counseling programs can be organized, featuring renowned resource persons from the industry.</li> </ol>	
<b>1.3 Analysis of Alumnae Feedback</b>	Presented by the Alumni Coordinator.	The outcomes of the alumni feedback analysis were presented to the members during the meeting.	All Heads of Departments (HoDs) and the Academic Coordinator have agreed to take the necessary actions based on the alumni feedback.



<b>1.4 Students Feedback on Teaching</b>	Presented by the Academic Coordinator	The students' feedback on teaching was examined, and the results were presented to the members during the meeting. Alumni suggested increasing the use of ICT tools.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to address the feedback provided by alumni and implement reforms accordingly.
<b>1.5 Review of Usage of ICT in Teaching and Learning</b>	Presented by the Academic Coordinator	During the academic year 2022-23, all faculty members were instructed to utilize ICT tools for delivering lectures, with monitoring conducted by the Academic Coordinator. Industry experts suggested that faculty members develop comprehensive course materials.	All Heads of Departments (HoD's) and the Academic Coordinator have decided to take necessary actions to implement reforms.
<b>1.6 Student Results for the Academic Year 2023-2024</b>	Presented by the Academic Coordinator	The results of the students of the academic year 2021- 2022 was presented before the members of IQAC -The experts appreciated the results and put forth their suggestion regarding, securing more University Ranks in the upcoming Examinations	All Heads of Departments (HoDs) and the Academic Coordinator have decided to take the necessary actions to implement reforms.
<b>1.7 Faculty Research Activities in the academic year 2023-2024</b>	Presented by R&D Team	Research findings of the faculty were presented/participation in the Conferences, Publication of their renowned reputed journals and project proposals submitted to various funding agencies had been presented by the R & D	The experts encouraged implementing reforms to increase the number of publications.
<b>1.8 Action Plan for the Academic Year for the 2023 – 2024</b>	Presented by IQAC Coordinator	The action plan for the year 2023-2024 was presented by the IQAC Coordinator for suggestions and effective implementation.  • The Academic Coordinator proposed reforms in conducting and evaluating Internal Examinations (IE) to enhance student performance in University Examinations.	All HOD's R & D Team, Placement officer, Coordinator-Internal Examination





		<ul style="list-style-type: none"> <li>• It was suggested by the Academic Coordinator to organize more Value-Added Courses and seminars aimed at improving the technical skills of students.</li> <li>• The Alumni Member expressed their willingness to support more placement and entrepreneurship-oriented programs to improve employment opportunities.</li> <li>• The Academic Coordinator recommended that Heads of Departments (HoDs) plan events to refresh students' minds and improve their concentration in studies.</li> <li>• Additionally, the Academic Coordinator emphasized the need to conduct an academic audit annually to ensure effective teaching and learning methods for students.</li> </ul>	
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The Sixth IQAC meeting concluded at 12:00 p.m., following the vote of thanks delivered by the IQAC Coordinator to the members. The meeting minutes were summarized by Dr. V. Kadirvelmurugan, Coordinator of IQAC.

**Coordinator – IQAC**

*V Kadirvelmurugan*  
25/03/2024

**(Dr. V. KADIRVELMURUGAN)**

**IQAC-DIRECTOR**  
Padmavani Arts and Science College for  
Women (Autonomous)  
Salem - 636 011.

**Chairman - IQAC**

*R. Hari Krishnaraj*  
25/3/2024

**(Dr. R. HARIKRISHNARAJ)**  
**PRINCIPAL**  
Padmavani Arts and Science  
College for Women (Autonomous)  
Salem - 636 011. Tamilnadu.

